### POSTING
- ![Yes or No] Caution-Radioactive Material signs clearly posted on the outside of all doors of laboratory
- ![Yes or No] Emergency Contacts posted outside of laboratory near entrance
- ![Yes or No] Eating and Drinking restrictions posted on the outside of all doors to laboratory
- ![Yes or No] General Laboratory safety rules and procedures conspicuously posted in laboratory
- ![Yes or No] Emergency Procedures posted at telephone in the laboratory
- ![Yes or No] Noncompliance Form from the Atomic Energy Act of 1954
- ![Yes or No] Notice to Employees (State Form) posted in laboratory
- ![Yes or No] Informed individuals form conspicuously posted in laboratory
- [www.ehss.vt.edu](http://www.ehss.vt.edu) Copy of Radioactive Material Safety Program readily available (Current Revision 11)
- [www.ehss.vt.edu](http://www.ehss.vt.edu) Required Reading Memos

### FACILITY
- ![Yes or No] General housekeeping satisfactory
- ![Yes or No] Work and storage areas uncluttered
- ![Yes or No] Isotope work areas (benches, hoods, etc.) well marked
- ![Yes or No] All equipment used for isotope work clearly marked
- ![Yes or No] Pipetters used for isotope work well marked and kept separate from other pipetters
- ![Yes or No] Areas designated for food and beverage consumption well marked, separated from isotope work areas
- ![Yes or No] Aisles clear of obstructions
- ![Yes or No] All isotope work performed on plastic-backed absorbent paper
- ![Yes or No] Isotope work areas kept to a minimum
- ![Yes or No] Containers and radiation producing machines are labeled with the radiation symbol
- ![Yes or No] Survey documents include survey meter make, model and serial number
- ![Yes or No] Utilization logs for gauges are in use
- ![Yes or No] Survey Instruments operable
- ![Yes or No] Fume hood is operable
- ![Yes or No] All rooms used for isotope work are authorized
- ![Yes or No] Radiation levels are below limits (0.25 mR/hr at 1 ft)
- ![Yes or No] Contamination levels are below limits (220 DPM/100 cm2)
- ![Yes or No] Experiment is not in progress

### STORAGE
- ![Yes or No] All radioactive material properly stored in locked storage areas when not in use (if greater than limiting values are possessed)
- ![Yes or No] All radioactive waste properly stored in well marked containers
- ![Yes or No] Laboratory locked when not occupied (if greater than limiting values are possessed)
- ![Yes or No] All waste containers are closed
- ![Yes or No] All "sharps" waste is properly disposed in "sharps" container